



Great Springs Project 2026 Spring Internship

ABOUT GREAT SPRINGS PROJECT

Great Springs Project (GSP) is a 501(c)(3) nonprofit organization working to create a greenway of contiguous protected lands between San Antonio and Austin over the Edwards Aquifer recharge zone. This green corridor will include an additional 50,000 acres of protected lands across four counties and be connected by a network of spring-to-spring trails, linking four of Texas' Great Springs: Barton Springs, San Marcos Springs, Comal Springs, and San Antonio Springs. Great Springs Project envisions unifying existing local efforts to address the most critical water, land, wildlife, and public health challenges facing the Central Texas region.

In a state where less than four percent of the land is public, by preserving open space and developing a spring-to-spring trail for the benefit of all, GSP addresses social, health, and recreational equity.

GSP INTERNSHIP OVERVIEW

Position

The GSP Intern will report to the Chief Development Officer. The Intern should be prepared to work in a fast-paced team environment and, upon completing the internship, have gained working knowledge and professional experience across various aspects of the organization.

GSP develops future leaders in land and water conservation, as well as active transportation project planning and implementation.

Details

This Internship runs from February through May:

- Allocation of Part-Time Schedule:
 - 10-20 Hours Weekly, including weekend tabling events
 - Attendance on Monday 9:00–10:30 a.m. Staff Meeting and a Weekly Check-In with Supervisor
- Eligible candidates who are interested in continuing through the summer or a full one-year internship are encouraged to apply, as GSP will consider extending the Spring 2026 Internship through the fall and/or summer.

Scope of Work

- Community Relations Support
 - Maintain, update, and implement GSP's Tabling Event Calendar
 - Serve as a point of contact and set up materials for tabling events
 - Spread awareness and gather community input on the project
 - Provide the community with ways to help/get involved
 - Manage volunteers at community tabling events

- Development Support
 - Assist with seasonal events
 - Track social media trends and make recommendations
 - Create social media content, such as Trail Tuesday posts & trail video reels
 - Assist with the creation and distribution of fundraising mailings, electronic communications, and internal donor tracking
- Organizational Support
 - Assist with administrative matters, including taking notes, meeting set-up, office supply management, and equipment maintenance.

Qualifications

- Great attention to detail is essential
- Reliable transportation
- Excellent interpersonal, analytical, and organizational skills, capable of working effectively with staff members
- Self-motivated, energetic, flexible, and adaptable with a sense of humor
- Knowledge of basic computer software (Microsoft Office, Canva, etc.)
- Bilingual/Spanish speaker a plus
- The ideal candidate will be outgoing, detail-oriented, and passionate about conservation and environmental issues

Physical Demands & Work Environment

The internship is a hybrid position with in-person meetings coordinated with their supervisor. While performing this internship, the Intern may occasionally be required to talk, stand, or sit for long periods, walk, key data, speak, and hear. As GSP's mission focus includes hiking, rivers, and springs, candidates for this role are expected to be passionate about green space. The physical demands and work environment listed represent those an intern must meet to successfully perform the essential functions of this internship. Reasonable accommodation may be provided to enable a person with disabilities to perform the essential functions.

Applicants are asked to submit a letter of interest and resume to info@greatspringsproject.org, rather than contacting the organization or any team member directly.